



SCA BOARD OF DIRECTORS MEETING AGENDA

Thursday, August 3, 2023

Regular Session Beginning at 9:00 a.m.

VIDEO CONFERENCE-PLEASE SEE ZOOM LINK SENT VIA E-NEWS

- 9:00** 1. **Call to Order Regular Session, Accept Agenda and Welcome Attendees (including Village Reps)**
- 9:01-9:30** 2. **Member Input Time**
- 9:30** 3. **Acknowledge Administrative and Routine Matters**
- a. Ratify Electronic Decision to Authorize S. Denton to Bind Executive & HOA Packages, Excess Liability, Workers Compensation and Flood Policies for 2023-2024 Renewal*
 - b. Ratify Electronic Decision to Approve Minutes from May 4, 2023 SCA Board of Directors Meeting*
 - c. Ratify Electronic Decision to Authorize S. Denton to Bind Insurance Policies for Forest Landing and Parkway Place*
- 9:33** 4. **Consent Agenda**
- a. Acknowledge Advance Receipt of Board Package
 - b. Accept 2022 SCA Audit Report and Authorize J. Jenkins to Execute Management Representation Letter (when available)*
 - c. Appoint New Landscape Committee Member: LaTrina Kingsbury*
 - d. Appoint Modifications Sub-Committee Chair: Nicole Warren; and Vice Chair: Pete Saulino*
 - e. Approve Revised Committee Charters:
 - i. Gated Neighborhood Committees*
 - ii. Grant Advisory Committee*
 - iii. Hearing Advisory Committee*
 - iv. Landscape Committee*
 - v. Modifications Sub-Committee*
- 9:35** 5. **Action Items**
- a. Financial
 - i. Review Preliminary June 30, 2023 Financial Statements*
 - ii. Update on 2023 Collections
 - iii. Update on Reserve Reports
 - iv. Review 2nd Quarter Financial Projection (available at meeting)
 - v. Discuss 2023 Mid-Year Events Reconciliation
 - vi. Review Summary of Grants*
 - b. Approve Contractors and Authorize S. Denton to Sign Contracts for:
 - i. Holiday Décor Services with Always In Season for the Sienna Pkwy and Sienna River Pkwy Decorations*
 - c. Discuss/Adopt Policies:
 - i. Anti-Discrimination/Harassment Policy
 - ii. Club Sienna Racquet Sports (Tennis & Pickleball) Complex Policy*
 - iii. Decorations, Signage and Religious Items Policy*
 - iv. Property Modification & Maintenance Guidelines*

Community Association

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- v. Residential Dedicatory Instrument Enforcement and Fine Policy*
- d. Other Action Items
 - i. Amendment for Sections 39 (Forest Landing) and 45 (Parkway Place)*

10:00

- 6. **New Business**
 - a. Active Shooter Insurance*
 - b. Review Planning for 2024*
 - c. Other New Business

10:20

- 7. **Updates on Old Business**
 - a. Legislative Update/Wrap Up
 - b. 2023 3rd Quarter Business Plan Update*
 - c. Maintenance Facility Update*
 - d. Other Major Projects Underway for 2023
 - e. Developer Update
 - f. Other Updates

10:30

- 8. **Adjourn into Executive Session (if needed) or Adjourn**

10:31

- 9. **Reconvene into Regular Session**
Action Items
 - a. Report on Executive Session Action

10:35

- Adjourn**
- 10. **Informational Items included in Package***
 - a. Fort Bend County Sheriff's Activity Trend Report-Through June 30, 2023
 - b. Leisure Program and Facility Rental Detailed Analysis-Through June 30, 2023
 - c. Community Standards Report-Through June 30, 2023
 - d. Common Area Conveyance Tracking-Through June 30, 2023
 - e. ReportIt Statistics-Through June 30, 2023
 - f. Meeting Notes
 - i. SRA Board of Directors-May 2023
 - ii. STHA Board of Directors-April 2023
 - iii. Finance Advisory Committee-no recent meetings
 - iv. Grant Advisory Committee-no recent meetings
 - v. Landscape Committee-no recent meetings
 - vi. Modifications Sub-Committee-March, May and June 2023
 - vii. SBA Board of Directors-May 2023
 - viii. Village Representatives-June 2023

Hearing Advisory Committee-May, June and July 2023
[Executive Session Material]

*Information in Package