



SCA BOARD OF DIRECTORS MEETING AGENDA

Tuesday, February 6, 2024
Regular Session Beginning at 9:00 a.m.

VIDEO CONFERENCE-PLEASE SEE UNIQUE ZOOM LINK SENT VIA E-NEWS

- 9:00** 1. **Call to Order Regular Session, Accept Agenda and Welcome Attendees (including Village Reps)**
- 9:01-9:30** 2. **Member Input Time**
- 9:30** 3. **Acknowledge Administrative and Routine Matters**
- a. Ratify Electronic Decision to Accept Grant Advisory Committee's October Recommendations:
 - i. Fund the Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00126-7282 (CL)*
 - ii. Fund the Renewal Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00131-3932 (OS)*
 - iii. Fund the Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00134-4354 (BG)*
 - b. Ratify Electronic Decision to Approve Minutes from October 23, 2023 SCA Board of Directors Meeting*
 - c. Ratify Electronic Decision to Accept the Preliminary September 30, 2023 Financial Statements*
 - d. Ratify Electronic Decision to Delay Implementation of Tennis Fee and Authorize S. Denton to Execute Revised Contract with Risher Management for Racquet Sports Management*
 - e. Ratify Electronic Decision to Accept Grant Advisory Committee's November Recommendations:
 - i. Fund the Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00142-0414 (CH)*
 - ii. Fund the Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00142-0414 (KH)*
 - f. Ratify Electronic Decision to Appoint Andrew Mishaga to the Finance Advisory Committee*
 - g. Ratify Electronic Decision to Appoint Uncontested Candidates to Village Representative Positions:
 - i. Sawmill Lake: Judy Barr, Ayse Miner and Jamyla Mitchell
 - h. Ratify Electronic Decision to Approve Annual Grant Funding to the Fort Bend Education Foundation in the Amount of \$15,000.00*
- 9:33** 4. **Consent Agenda**
- a. Acknowledge Advance Receipt of Board Package
 - b. Appoint 2024 SCA Board of Directors Members and Officers*
 - c. Approve 2024 SCA Board of Directors Meeting Schedule*
 - d. Approve 2024 Swimming Pool Hours*
 - e. Appoint 2024 Committee Members, Chairs and Vice Chairs:
 - i. Finance Advisory Committee*
 - ii. Grant Advisory Committee*
 - iii. Hearing Advisory Committee*
 - iv. Landscape Committee*
 - v. Modifications Sub-Committee*
 - f. Appoint Village Representative to Fill Vacancy:
 - i. Katie Hills, Village of Sawmill Lake*
 - g. Acknowledge 2023 Annual Meeting Minutes*

Community Association

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- 9:35** **5. Action Items**
- a. Appoint Fox Bend Gated Neighborhood Committee Members (will be presented at meeting)
 - b. Financial
 - i. Review Preliminary December 31, 2023 Financial Reports*
 - ii. Update on 2024 Collections
 - iii. Approve Estimated Allocation of Excess 2023 Operating Funds*
 - iv. Review How Future CEF Project Funds Will Be Presented in Financial Reports*
 - v. Review Summary of Grants*
 - c. Reconsideration of Racquet Sports Court Reservation Fee*
 - d. Approve Contractors and Authorize S. Denton to Sign Contracts for:
 - i. Professional Services with Ralph & Ralph for the 2023 SCA Audit & Tax Return*
 - ii. Holiday Décor with Always In Season*
 - e. Authorize Use of Community Enhancement Funds for Sawmill Lake Fitness Center Replacement Equipment*
 - f. Discuss/Adopt Policies:
 - i. None
 - g. Other Action Items
- 10:00** **6. New Business**
- a. Other New Business
- 10:05** **7. Updates on Old Business**
- a. 2024 Business Plan Update*
 - b. Maintenance Facility Update
 - c. Pickleball Update*
 - d. Developer Update
 - e. Other Major Projects Underway for 2024
 - f. Other Updates
- 10:25** **8. Adjourn into Executive Session-None**
- 10:30** **Adjourn**
- 9. Informational Items included in Package***
- a. Fort Bend County Sheriff's Activity Trend Report-Through December 31, 2023
 - b. Leisure Program and Facility Rental Detailed Analysis-Through December 31, 2023
 - c. Community Standards Report-Through December 31, 2023
 - d. Common Area Conveyance Tracking-Through December 31, 2023
 - e. ReportIt Statistics-Through December 31, 2023
 - f. 2024 Event Schedule
 - g. Meeting Notes
 - i. SRA Board of Directors-October 2023
 - ii. STHA Board of Directors-January 2024
 - iii. Finance Advisory Committee-October and December, 2023
 - iv. Grant Advisory Committee-no recent meetings
 - v. Landscape Committee-October 2023
 - vi. Modifications Sub-Committee-September, October, November and December 2023
 - vii. SBA Board of Directors-October 2023
 - viii. Village Representatives-no recent meetings
- Hearing Advisory Committee-November 2023 and January 2024
[Executive Session Material]

*Information in Package